

Correspondence

The Governance and Audit Committee and each of the Council's Scrutiny Committees have established an arrangement to share and inform each other of their work programmes, enquiries and outcomes.

As part of this process, the Chair of the Governance and Audit Committee and the Audit Manager have been copied into Scrutiny Committee letters over the reporting period. Where responses have been received at the time of reporting, these are also included for information.

Each of the letters have been reviewed by the Audit Manager who has provided relevant comments to the Committee Chairperson.

The information contained within the letters published is useful for Governance and Audit Committee Member awareness of the activities and lines of enquiry of the Council's Scrutiny Committees.

In considering the terms of reference of the Governance and Audit Committee, and the correspondence received, it is not considered that any updates to the Committee work programme are required.

For the information of the wider Committee, the published letters since the last Committee meeting were as follows.

For wider information the published Scrutiny Committee work programmes are also linked within this document.

Chris Pyke

**Audit Manager
12 October 2023**

Children and Young People Scrutiny Committee

Committee Date	Agenda/ Minute No	Item Background Papers	Correspondence Following Committee Meeting
Monday 20 th March 2023	Minute No. 57	Central South Consortium - Annual Cardiff Local Authority Report 2021-22/ Curriculum for Wales Update	Link to Correspondence (pages 7-11)
Monday 20 th March 2023	Minute No. 56	Youth Justice Service Update	Link to Correspondence (pages 3-5)
Monday 20 th March 2023	Minute No. 58	School Organisation Planning Proposals	Link to Correspondence (pages 13-15)
Monday 15 th May 2023	Agenda Item 4	<ul style="list-style-type: none"> Corporate Parenting Advisory Committee (CPAC) Annual Report 2022/23 Corporate Parenting Advisory Committee (CPAC) Annual Report 2022/23 (Response) 	Link to Correspondence (pages 7-9) Link to Correspondence (pages 11-12)
Monday 15 th May 2023		<ul style="list-style-type: none"> Further Request for Information Following Consideration of Budget/Corporate Plan Minutes from the 28 February 2023 Further Request for Information Following Consideration of CYP Scrutiny - Budget/Corporate Plan Minutes from the 28 February 2023 	Link to Correspondence (pages 3-4) Link to Correspondence (pages 5-6)
Tuesday 13 th June 2023	Agenda Item 6	Youth Justice Service Update	Link to Correspondence (pages 3-7)
Tuesday 13 th June 2023	Agenda Item 7	Children's Services Q4 Performance 2022/23	Link to Correspondence (pages 3-7)
Tuesday 4 th July 2023	Minute No. 17	School Organisation Planning Proposals - Provision for Children and Young People with Additional Learning Needs	Link to Correspondence (pages 3-5)
Tuesday 4 th July 2023	Minute No. 14-16	Cardiff Influencers; Education-Schools Pandemic Recovery; Virtual Headteacher	Link to Correspondence (pages 7-14)

Community and Adult Services Scrutiny Committee

Committee Date	Agenda/ Minute No.	Item Background Papers	Correspondence Following Committee Meeting
Wednesday 19 th July 2023	Agenda Item 6	Hospital Patient Discharge in Cardiff for Adults with Care Needs	Link to Correspondence (pages 3-8)
Monday 18 th September 2023	Agenda Item 4	Channel View Regeneration Project	Link to Correspondence (pages 3-6)
Monday 18 th September 2023	Agenda Item 6	Community & Adult Services, and Children & Young People Committee Local Authority Social Services Annual Report 2022/23 (LASSAR)	Link to Correspondence (pages 9-11)

Joint Scrutiny Committee

Committee Date	Agenda/ Minute No.	Item Background Papers	Correspondence Following Committee Meeting
Monday 15 th May 2023	Agenda Item 4	Joint Scrutiny Committee of the Children and Young People and Community & Adult Services Scrutiny Committee – 15 May 2023 – Cardiff & Vale Joint Area Plan 2023-28 (Response)	Link to Correspondence (pages 7-8)

Economy and Culture Scrutiny Committee

Committee Date	Agenda/ Minute No	Item Background Papers	Correspondence Following Committee Meeting
Tuesday 20 th June 2023	Agenda Item 6	E&C Pentwyn Leisure Centre - Public Letter	Link to Correspondence (pages 3-8)
Tuesday 20 th June 2023	Agenda Item 7	E&C - Tennis In Parks	Link to Correspondence (pages 13-18)
Tuesday 11 th July 2023	Minute No. 15	Chair's Public Letter - St David's Hall	Link to Correspondence (pages 3-5)
Tuesday 11 th July 2023	Minute No. 16	Chair's Public letter - Atlantic Wharf Update	Link to Correspondence (pages 7-9)
Tuesday 11 th July 2023	Minute No. 17	Chair's Public letter – International Sports Village Development (ISV)	Link to Correspondence (pages 11-15)
Thursday 3 rd August 2023	Minute No. 25	Special Meeting - Call-In: Officer Decision SGC 2327 – Secret Garden Café (public letter)	Link to Correspondence (pages 3-5)
Thursday 3 rd August 2023	Minute No. 25	Special Meeting - Call-In: Officer Decision SGC 2327 – Secret Garden Café (Response)	Link to Correspondence (pages 7-11)
Tuesday 19 th September 2023	Agenda Item 4	Shared Prosperity Fund	Link to Correspondence (pages 17-19)
Tuesday 19 th September 2023	Agenda Item 5	Cardiff Market Restoration Project (Public Letter)	Link to Correspondence (pages 5-8)
Tuesday 19 th September 2023	Agenda Item 6	Cabinet Response to Shaping Cardiff's Post Pandemic Economic Recovery	Link to Correspondence (pages 3-4)
Tuesday 19 th September 2023	Agenda Item 7	Cardiff Capital Region City Deal Joint Overview & Scrutiny Committee (CCRD JOSOC): Proposals in Relation to Scrutiny of the South East Wales Corporate Joint Committee	Link to Correspondence (pages 13-15)

Environmental Scrutiny Committee

Committee Date	Agenda/ Minute No	Item Background Papers	Correspondence Following Committee Meeting
Thursday 6 th July 2023	Agenda Item 4	Replacement Recycling Fleet for Residential Collections	Link to Correspondence (pages 3-6)

Governance & Audit Committee

Committee Date	Agenda/ Minute No	Item Background Papers	Correspondence Following Committee Meeting
Tuesday 11 th July 2023	Agenda Item 7.1	Governance and Audit Committee Observations - Draft Well-being (Self-Assessment) Report 2022/23	Link to Correspondence (pages 3-4)

Policy Review and Performance Scrutiny Committee

Committee Date	Agenda/ Minute No	Item Background Papers	Correspondence Following Committee Meeting
Wednesday 12 th July 2023	Minute No. 13	Annual Well-being Report 2022/23	Link to Correspondence (pages 3-6)
Wednesday 12 th July 2023	Minute No. 14	Budget Strategy 2024/25	Link to Correspondence (pages 7-9)
Wednesday 12 th July 2023	Minute No. 15	Delivering a Modern Cardiff Works and Agency Provision	Link to Correspondence (pages 11-13)
Wednesday 12 th July 2023	Minute No. 16	Annual Property Plan 2023/24	Link to Correspondence (pages 15-17)
Wednesday 20 th September 2023	Agenda Item 4	Organisational Resilience	Link to Correspondence (pages 3-6)
Wednesday 20 th September 2023	Agenda Item 5	Budget monitoring m4 2023/24	Link to Correspondence (pages 7-10)

Scrutiny Work Programmes

Committee Date	Agenda/ Minute No	Item Background Papers	Latest Published Work Programme
Tuesday 13 th December 2022	Agenda item 5	Children and Young People Scrutiny Committee	Draft Forward Work Programme 01.01.23-01.04.23
Monday 18 th September 2023	Agenda Item 25	Community & Adult Services Scrutiny Committee	Work Programme 2023/24
Tuesday 11 th July 2023	Minute No. 19	Economy & Culture Scrutiny Committee	Work Programming 2023/24
Thursday 6 th July 2023	Agenda Item 5	Environmental Scrutiny Committee	Committee Business Work Programming Planning 2023/24
Wednesday 20 th September 2023	Agenda Item 6	Policy Review and Performance Scrutiny Committee	Work Programming 2023/24